MLA Board of Directors Meeting  
Sunday, September 20 2015  
7:00 PM – 9:00 PM  
Cleveland & Grand Ave, St. Paul, MN

I. Meeting called to order by Matthew Myers at 7:14 PM

II. Roll Call
   a. Present: Matthew Myers, Scott Hugdahl, Kristy Visich, Amanda Smith, Matt Dempsey
   b. Absent: Tom Rhee, Makenna Borg

III. Financial Report – Scott Hugdahl
   a. Nothing to report

IV. Chapter Leadership Recap – Kristy & Matthew (30 min)
   a. Learn to Play – more information to come from USL
      i. 2-3 hour Introduction to lacrosse for new parents/coaches with NO prior experience to game
      ii. Not a certification
      iii. Delivered by Chapter
   b. Age Verification – more information to come from USL
   c. Overall meeting summary
      i. Received a lot of congratulations from other Chapter Leaders about our continued growth
      ii. Lots of questions on what we do and how we do it
      iii. USL Core Values Graphic
         1. BOD wants to add to website
      iv. “The Value of a USL Membership” document
         1. BOD wants to add to website

V. Chapter Board Manual (15 min)
   a. Turn in of BOD job descriptions
   b. Discussion of what may be included
      i. By-laws
      ii. BOD listing with terms
      iii. Job descriptions
iv. Section for minutes  
v. USL calendar deadlines  
vi. SOPs  
vii. Other?

c. BOD manual will be the property of the MLA and must be returned to the MLA upon a member’s separation from the organization  
i. Proprietary and confidential  
d. Kristy requested BOD approval to purchase binders & make necessary copies to put together manual  
i. Motion to allocate $200 to materials needed to create manual made by Matthew  
1. 2nd by Amanda  
2. All in favor; Motion passed  

VI. Status of website calendar (10 min)  
a. It is still not functioning due to website issues  
i. Matt to try and contact James at USL again  
ii. Last resort will be to imbed a Google calendar  
b. Pend discussion about what items to include until calendar functioning  
i. Use BOD meeting dates as the test of the calendar  

VII. BOD Nomination Status (5 min)  
a. October nominations  
i. 3 applications received but need to verify that applications are complete  
ii. Tom & Amanda to review and make nominations  
iii. Applicants will be advised of October meeting and next steps in process  
b. December nominations  
i. Nomination letters due 11/1  

VIII. Adjourn public session of meeting  
a. Motion made by Matt to move to Executive Session  
b. 2nd by Matthew  
c. All in favor; motion passed  
d. Public meeting adjourned at 8:20 PM

Respectfully submitted,  
Kristy Visich  
9/20/15 11:30PM